

**Hiller Highlands Four Association**  
**Minutes of the Board of Directors Meeting**  
September 5, 2007 Home of President, David Spellmeyer

The meeting was called to order at 7:10 p.m. Board Members Present: David Spellmeyer, Bob Kuzma, Tom Kremen, Pauly Langguth. Members Absent: Dick Saalfeld. Others in attendance: Helen Marshall, Cheryl Brodsky, Barbara Schindler, George Innes, Gordon Seligson

**Old Business:**

- Review April (Annual Meeting) minutes. Moved/seconded/unanimously approved.
- July Minutes to be emailed, again, to Board for approval.
- Electronic Communications and Document Retention: Cheryl Brodsky reported on her call to Ann Rankin clarifying the Davis-Stirling requirements for levying fines

**New Business:**

- Home owner requested "telephone tree" update. Board consensus that the telephone tree is no longer a viable means of communication within the phase. Members may contact neighbors by using the current roster. Notices may be distributed to mail boxes or submitted for the quarterly newsletter.
- Fall Social: Pauly reported on Committee's 9/4/07 meeting. Forty-one attendees to date.
- Newsletter/Bulletin: Next issue to include information on Reserve Study, information on sprinkler system, notice of Jane Thompson's death.
- Reserve Analysis: Summary distributed. Board members are requested to read and be prepared to discuss. Information will be shared with the membership in the newsletter and at the 2008 Annual Meeting.

**Treasurer's Report**

- Report on Current Financial status.
- Switching to "QuickBooks" taking more time than originally anticipated.
- Assessments and Liens: Three homeowners are delinquent with second quarter payments. Moved/seconded/unanimously approved to proceed with liens against the owners of parcels 048H758804900 and 0484H758802200.
- 2008 Budget: Budget preparation will be the focus of the next Board meeting. Requested that Barbara contact Cleary Bros. for information about 2008 prices.

**Standing Committees**

- **ACC Committee:** George reported that, following the "walk-about", letters to homeowners were distributed.
- A small group will do fact gathering regarding solar energy.
- **Landscape Committee:** Barbara reported that one area replanted and that some repairs have been made to irrigation lines due to rats.
- **Parking Committee:** No report
- **Streets and Lights:** No report. Gordon was notified of curb damage between 5 and 7 Captains Cove.
- **CORE:** Helen to meet with Bill Hunt regarding printed materials and emergency boxes. Pauly will provide emergency preparedness materials for the Fall Social.

**Next Meeting:** Wednesday, November 7, 2007, 7:00p.m. Location to be announced.

Meeting adjourned at 8:50pm.

Respectfully submitted,

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Paulette Langguth, Secretary  
Approved electronically 10/9/07

**Addendum:** The next meeting of the Board of Directors will be held Wednesday, November 14, 2007, at 7:00pm in the Spyglass Room of the Highlands Clubhouse.